



EASTERN CANADA DISTRICT
OF KEY CLUB INTERNATIONAL

RULES GOVERNING

A.J. (TONY) PELOSSE SINGLE

SERVICE AWARD

1. The A.J. (Tony) Pelosse Single Service Award is given to the Key Club, which through its unselfish efforts, has produced during the year the best single service project dedicated to interests other than their own. This award is very close to the hearts of Key Clubbing and its objectives. The Club Single Service Award program shall provide recognition to individual Key Clubs for their best single service project.
2. The award is given in memory of A.J. (Tony) Pelosse, who was the District Administrator from 1977 until his death in 1991.
3. Each Key Club in good standing is urged to enter its most outstanding single service activity using the standard white reporting form. This form was mailed to all Key Club Presidents by the Key Club International Office in the annual guidebook.
4. The activity described can cover any phase of the Key Club service programme performed between district conventions. **The report must be typed** and may include newspaper clippings, substantiating photographs, and other pertinent information.
5. **Please bring your report to the Convention.**

A suitable award will be presented to the Key Club filing the best Single Service Report in compliance with the rules above. This recognition will be made at the District Convention. Reports will be judged according to the amount of unselfish service indicated in the activity described. Clubs shall compete with other clubs of similar size within four membership categories: Bronze (35 members or less), Silver (36-60 members), Gold (61 to 85 members) and Platinum (86 members or more).
6. The decision of the judges is final. No changes or alterations will take place after the judges and the Chairperson of the Judges have certified the results.



EASTERN CANADA DISTRICT OF KEY CLUB INTERNATIONAL

RULES GOVERNING SINGLE SERVICE AWARD REPORT

Key Club: _____ Number of members: _____
Name of Project: _____ Total service hours involved: _____
Name of contact person: _____ Telephone (____) _____
E-mail: _____
Brief description of project: _____

CLUB MEMBERSHIP

Enter the total number of actual club members as of :

- A. December 1st _____
B. February 1st _____

Average the numbers entered in A and B. Round to the nearest whole number and enter the average in the box to the right.

Use the number in the box to determine the club's membership category. Check the one below that applies:

BRONZE

SILVER

GOLD

PLATINUM

The club Single Service Award Program shall provide recognition to individual Key Clubs for their single best service project.

1. A qualifying single service project shall be defined as a club service project, planned, organized, and produced by the Key Club occurring on a single day or consecutive days, or recurring on different days. In the case of a recurring project, the same project must be repeated for achieving the same service goal.
2. Entries shall use the official Single Service Report form and shall be submitted to the district for competition according to the guidelines as set by the district. Clubs existing within a non-districted area shall submit their entries to Key Club International.
3. Clubs shall compete with other clubs of similar size within four membership categories: Bronze (35 members or less), Silver (36-60 members), Gold (61 to 85 members) and Platinum (86 members or more).

4. Entries shall be judged based upon an accumulated total of points allocated to the following categories:

Service Need	10 points
Project Plan	20 points
Project Implementation	20 points
Final Results	25 points
Public Awareness	15 points
Members Participation	10 points

5. Only activities that occurred during the district administrative year shall be included on the report. Clubs existing within a non-district area shall report activities occurring between May 1st and the following April 30th.

6. Judging of all entries within each district shall determine one first place winner, and other levels of recognition as deemed appropriate, in each membership category. Each first place report should be forwarded to Key Club International for competition with other first place winners. No changes may be made in the report by the club, district, or judging committee. Reports must be received by May 6th.

7. All entries from non-districted clubs shall be judged to also produce a first place winner in each category. Reports must be received by May 6th.

8. An entry may be disqualified by the judges for reporting incorrect or false information or failure to submit a report according to the rules of the districts competition. Any disqualification at the district level requires the approval of the district administrator or his/her designee. An entry may be disqualified by the judges at the International level for the same reasons, and any disqualification requires the approval of the International Director.

9. Suitable recognition should be provided to clubs achieving first place and other places at district and International levels of competition. At each level of judging, the decisions of the judges are final. No changes or alterations will take place after the judges and the Chairperson of the Judges have certified the results.

This certifies that we, the undersigned, have read this report and that the activity described in this report and preparations for this report were performed by official Key Club members. All signatures are required. Signatures from the school representative and the Kiwanis club representative must not be by the same person.

Signature:

Key Club President: _____

Faculty Advisor: _____

High School Principal: _____

Sponsoring Kiwanis Club President: _____